



5055 Santa Teresa Blvd., Gilroy, CA 95020

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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Tuesday, December 12, 2017

Gavilan College, Student Center, North Lounge  
5055 Santa Teresa Blvd, Gilroy, CA 95023

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:01 p.m.

1. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Rachel Perez, and Lois Locci

Dr. Kathleen Rose, Superintendent/President  
Kathleen Moberg, Vice President, Student Services  
Dr. Michele Bresso, Vice President of Academic Affairs  
Fred Harris, Vice President of Administrative Services  
Wade Ellis, Associate Vice President of Business & Security Services  
Dr. Eric Ramones, Associate Vice President of Human Resources & Labor Relations  
Nancy Bailey, Executive Assistant to the President

2. Comments from the Public

None

3. Recess to Closed Session

The Board recessed to closed session at 6:03 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

President Laura Perry called the meeting to order at 7:00 p.m.

2. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Laura Perry, Lois Locci, and Daniel Chavez (student trustee)

Kathleen Rose, Superintendent/President  
Kathleen Moberg, Vice President, Student Services  
Michele Bresso, Vice President, Academic Affairs  
Fred Harris Vice President of Administrative Services  
Nikki Dequin, President, Academic Senate  
Diane Seelie, Professional Support Staff Representative  
Nancy Bailey, Executive Assistant to the President (Recorder)

Board of Trustees: Tom Breen  
Laura A. Perry, Esq.

Kent Child  
Walt Glines

Mark Dover  
Lois Locci, Ed.D.

Jonathan Brusco  
Daniel Chavez



Others in Attendance: Bobbi Jo Palmer, Wade Ellis, Jan Bernstein Chargin, Fran Lozano, Peter Wruck, Eric Ramones, Ken Wagman, Annette Gutierrez, Eduardo Cervantes, Sonia Flores, Ron Hannon, Randy Brown, Susan Sweeney, Briana Everett

3. Pledge of Allegiance

The Pledge of Allegiance was led by Laura Perry.

4. Organizational Meeting

(a) Election of Officers (President, Vice President, Clerk)

MS: (L. Perry/M. Dover) to nominate Jonathan Brusco for Board President

Motion to Close: (M. Dover/W. Glines) and Motion to Withdraw Closure: (M. Dover/W. Glines)

MS: (R. Perez/K. Child) to nominate Lois Locci for Board President

Vote for Jonathan Brusco for Board President:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Daniel Chavez, advisory vote of aye, to approve

0 Noes

MSC (W. Glines/ K. Child) to nominate Mark Dover for Board Vice President

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Daniel Chavez, advisory vote of aye, to approve

0 Noes

MSC (M. Dover/J. Brusco) to nominate Walt Glines for Clerk of the Board

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Daniel Chavez, advisory vote of aye, to approve

0 Noes

(b) Set Meeting Dates/Locations

MSC (K. Child/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Daniel Chavez, advisory vote of aye, to approve

0 Noes

(c) Board Committee Membership

Board Policy and Administrative Procedures Oversight Committee: Kent Child, Laura Perry, and Lois Locci

Budget and Integrated Planning Committee: Kent Child, Mark Dover, Jonathan Brusco

Facilities Development and Utilization: Mark Dover, Walt Glines, Jonathan Brusco, and student trustee

Institutional Effectiveness and Strategic Planning Committee: Rachel Perez, Lois Locci, and Laura Perry

School District Collaboration Committee: Jonathan Brusco, Lois Locci, and Rachel Perez

Athletic: Mark Dover, Walt Glines, and Laura Perry

Evaluation of College President: Kent Child, Mark Dover, and Jonathan Brusco

Board Self-Evaluation Committee: Jonathan Brusco, Walt Glines, and Lois Locci

Retirement Board Review Committee: Walt Glines (Clerk of the Board), Kathleen Rose (Superintendent/President), Frederick E. Harris (Vice President of Administrative Services)

MSC (K. Child/W. Glines)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, and Student Trustee Daniel Chavez, advisory vote of aye, to approve

0 Noes

5. Report of any Action Taken in Closed Session

Laura Perry reported out action taken in closed session:

***Item #4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9” One or more claims***

*The Board voted unanimously in closed session to approve a settlement agreement and release regarding employee #G00283846.*

Vote: 7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Laura Perry, Lois Locci, to approve. 0 Noes

6. Approval of Agenda

MS (W. Glines/J. Brusco) to approve the agenda.

Trustee Dover requested that Action Item III.1(o), Ratification of GCFA Tentative Agreement, be moved forward on the agenda before Action Item III.1(a), Curriculum.

MSC (W. Glines/J. Brusco) to approve the amended agenda.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Laura Perry, Lois Locci, (Daniel Chavez – student trustee) to approve.

0 Noes

7. Consent Agenda

(a) Regular Meeting of the Board of Trustees minutes, November 14, 2017, Special Board Self Evaluation Meeting, November 14, 2017, and Athletic Ad Hoc Committee minutes, November 27, 2017

(b) Personnel Actions

(c) Warrants and electronic transfers drawn on District Funds

(d) Payroll Warrants drawn on District Funds

(e) Purchase Order Ratification

(f) Ratification of Agreements

(g) Budget Adjustments

(h) Monthly Financial Report

(i) Puente Advisory Committee

MSC (K. Child/J. Brusco) to approve

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Laura Perry, Lois Locci, (Daniel Chavez – student trustee) to approve.

0 Noes

8. Comments from the Public

Ken Wagman – mathematics instructor at Gavilan College said he spoke with Ron Hannon and Kathleen Rose about a student athlete in his class who experienced a concussion in football. He said the student was unable to finish the class and Ken Wagman said he was concerned it was due to multiple concussions and continued playing time. Ken Wagman said the conference rules allow him to continue to play with physician approval and he felt this was wrong.

Nikki Dequin – instructor in the Kinesiology and Athletic department responded by describing the “concussion management protocol”. She appreciates instructor Ken Wagman’s concern but wanted to clarify that a “return to play” protocol is in place before a student athlete can play after a concussion.

## 9. Recognition

### (a) Recognition of the Employees of the Month

November, 2017 – Noemi Naranjo was honored as Employee of the Month. She became full time as of July 2017 after serving in a part time capacity for ten years. Noemi Naranjo completed several new projects in addition to her marketing graphics for the campus. She redesigned the Community Education catalog.

## 10. Officers' Reports

### (a) Vice Presidents

Fred Harris – reported that the financing of refunding bonds resulted in an interest savings of \$9.1 million. He reported on the ratings the District received from Moody’s and others. Fred Harris said PGE has committed to start construction on the athletic fields on January 22.

Kathleen Moberg – said the option of completing the on-line orientation, Kickstart, is proving successful with students.

Michele Bresso – spoke about the South Valley Symphony partnership with Gavilan College. Michele Bresso participated in “Rock the Mock” which is mock interviews with high school students. She thanked Dr. Locci for representing the trustees by participating on the accreditation steering committee and said a schedule of meetings has been established for Thursday afternoons.

### (b) College President

Kathleen Rose – said finals week was concluding. She thanked faculty, staff, and administration for the work completed over the fall semester and hoped they enjoyed their upcoming break. Kathleen Rose reported that students, staff, senate have been briefed about the possibility of a general obligation bond and information that may be helpful to the community. She said training on the use of “BoardDocs” will take place on January 23 along with strategic conversations including the Board’s 2018 Goals. Kathleen Rose thanked Nancy Bailey for overseeing the editing and review of Board’s Policies and Administrative Procedures through participatory governance. A policy committee will be held in February 2018.

### (c) Academic Senate

Nikki Dequin updated the board on an Academic Senate subcommittee which will discuss student athlete recruitment and student services support. The subcommittee will look at ways faculty can better support them. Academic Senate reviewed BP/AP 3570, Smoking and Tobacco on campus, and wrote a resolution supporting a smoke free environment. She said the Senate wanted the procedures to include an appeals process.

### (d) Professional Support Staff

Diane Seelie reported that CSEA had a poinsettia plant sale to support scholarships. She said CSEA will vote on their officers for 2018 and also the smoking policy at their December 20 meeting.

(e) Student Representative

Daniel Chavez – reported that he is in the midst of finals week.

(f) Board Member Reports

Mark Dover – talked about impact or concussion testing at the college. He said it starts before an athlete begins competition. He suggested Dean Ron Hannon provide information on the test.

Rachel Perez – attended Cabrillo College’s forum and luncheon with UC President Janet Napolitano. She said she was happy to accompany Dr. Rose, Daniel Chavez and Leslie Aparicio. She said the topic was about boosting community college transfers. Rachel Perez attended the Gilroy Spirit Awards and participated in the “Rock the Mock.” She attended the CCLC Conference along with Walt Glines and spoke about several workshops including one that focused on strategies for passing a bond. Rachel Perez attended the business meeting of the California Association of Latino Community College trustees. She also reported on a workshop about winning and intercollegiate athletics.

Walt Glines – attended the 30<sup>th</sup> Anniversary of the Puente program. He requested that staff discuss the March 2020 primary election as an option for the general obligation bond vote. He said further discussion on the success of college hour needs to take place. Walt Glines heeded a warning about speeding traffic on Bailey Avenue.

Kent Child –attended the Gilroy Spirit Award ceremony and acknowledged Dr. Rose for her speech. Kent Child acknowledged Vice President Fred Harris for the progress on the solar project. Kent Child attended the San Benito Oriana Chorale performance and noted that Gavilan College had a partnership with them in the past.

Lois Locci – commented on the successful launching of Gavilan’s accreditation process and on line workgroup. She attended Anzar High School’s student exhibition which she said was a unique activity in comparison to other local high schools. Lois Locci attended the Oriana Chorale in Hollister.

Jonathan Brusco – and his wife attended the Morgan Hill philanthropic awards. He said he was proud of the progress on the solar project. Jonathan Brusco thanked his fellow trustees for electing him as board president. He added congratulations to trustees’ Walt Glines and Mark Dover. Jonathan Brusco echoed Walt Glines concerns about speeding traffic near the Coyote Valley site and said he has communicated with Supervisor Wassermann about his concerns.

(g) Board President

Laura Perry – thanked everyone on her last meeting as board president. Laura Perry said in 25 years as a Gavilan trustee, she has served as board president 8 terms because she loves it. She said Gavilan’s board has respect for each other, the administration, faculty, staff and students. Laura Perry said everyone may not always agree but rise above disagreements to work together as a team. She said the environment helps get things done for students.

11. Board Committee Reports

Board Athletic Committee – Mark Dover reported on the November 27<sup>th</sup> meeting saying there was good open dialogue among members. He said the committee was satisfied with the conference sanctions related to recruitment violations for 17 football players. He added that there was agreement that the Dr. Rose took the high road and made decisions based

on what was right and moral. He said discussion took place on the services being provided to students and student athletes and that focus needs to continue. Mark Dover said a report was given on the status of the fields' projects. He said a conversation took place on the future of athletics at Gavilan.

## 12. Information/Staff Reports

### (a) Guided Pathways Task Force Update

Dr. Randy Brown gave an overview of Guided Pathway which creates a highly structured approach to student success that "provides all students with a set of clear course-taking patterns ..." and "Integrates support services in ways that make it easier for students to get help they need during every step..." He also spoke about the key elements which are:

- Programs that are fully mapped out and aligned
- Proactive academic and career advising
- Responsive student tracking systems
- Redesigning and integrating basic skills/developmental education classes
- Standard onboarding processes
- Instructional support and co-curricular activities

Randy Brown provided an example of a course pathway and noted that Gavilan College has already begun planning for Guided Pathways. He said the state has identified funding and requirements to receive the funding. The completion and submittal of a self-assessment report to the state is required. Brianna Everett described the college's approach to completing the self-assessment. In response to a question, Randy Brown said a "metamajor" focuses on a particular area of interest which allows for comprehensive career exploration to assist the student in selecting their career path. Trustee Rachel Perez commended the task force for taking on this initiative and Trustee Walt Glines said many of the CCLC conference workshops were related to Guided Pathways. Both Randy Brown and Nikki Dequin stated that Gavilan College is ahead of other colleges in their planning and acknowledged the work of Karen Warren.

### (b) Santa Clara County Sheriff Contract Update as of December 12, 2017

Wade Ellis provided an update on the first year of the two year contract with Santa Clara County for campus sheriff services. He said the deputy has become an integral part of the campus community, is a resource to Gavilan security officers, and participates in campus meetings. Wade Ellis identified some of the incidents that the deputy acted on for the campus. In response to a question, he said we cannot lock down rooms from within a classroom. Walt Glines asked how safety trainings are shared to staff and students and Wade Ellis said the convocation training was recorded. He added that this spring an all school drill will take place with future drills planned every semester. Student trustee Chavez asked the best way for students to interact with him and Wade Ellis said you can call or stop in his office.

### (c) Gilroy Early College Academy (GECA) Update

GECA Principal Sonia Flores provided an update on the school's accomplishments last year. She reviewed the mission of the early college design. She said enrollment is at its highest at 290 students and retention has improved. Sonia presented statistics and spoke about residency, ethnicity, income eligibility, first generation college-goers, and language proficiency. She said every year they are increasing their number of AA degree recipients. Sonia Flores reported that GECA is out performing other early college programs in the state. She identified challenges ahead and next steps for the school. Sonia Flores answered several questions and provided a brief overview of the collaboration and co-planning between GECA's and Gavilan's counselors.

Kathleen Rose said the district treasures the partnership with GECA, the leadership provided by Sonia Flores and the GECA parent club.

### III. ACTION ITEMS

#### 1. Old Business

- (a) Strategic Plan FY 2017-2018 Through FY 2021-2022  
MSC (K. Child/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, (Daniel Chavez – student trustee) to approve.  
0 Noes

- (b) Integrated Plan (Basic Skills Initiative/Student Equity/Student Success and Support Program  
MSC (W. Glines/K. Child)

Discussion: Kathleen Moberg identified the three funding sources for accomplishing the plan as Basic Skills, Student Success, and Student Equity. An editing error was pointed out on page 9, #4 Fresh Success. Rachel Perez noted that the plan is low in its funding of training for faculty and staff.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, (Daniel Chavez – student trustee) to approve.  
0 Noes

#### 2. New Business

- (a) Curriculum  
MSC (W. Glines/J. Brusco)

Discussion: Kathleen Rose said the curriculum committee continuously reviews courses for revisions, modifications, and those to be deleted or made inactive. Counselors are included in this process.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, (Daniel Chavez – student trustee) to approve.  
0 Noes

- (b) Gymnasium Flooring and Bleachers, Change Order #4  
MSC (J. Brusco/ M. Dover)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, (Daniel Chavez – student trustee) to approve.  
0 Noes

- (c) Athletic Fields Upgrade Project Change Order #2  
MSC (J. Brusco/M. Dover)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, (Daniel Chavez – student trustee) to approve.  
0 Noes

- (d) Amended Classroom Joint Use Agreement at San Benito High School in Hollister  
MSC (K. Child/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, (Daniel Chavez – student trustee) to approve.  
0 Noes

- (e) Guided Pathways Self-Assessment  
MSC (W. Glines/R. Perez)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, (Daniel Chavez – student trustee) to approve.  
0 Noes

- (f) FY 2016 – 2017 Foundation Audit Report  
MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Rachel Perez, Laura Perry, (Daniel Chavez – student trustee) to approve.  
0 Noes

III. CLOSING ITEMS

Trustees and audience acknowledged the leadership of outgoing board president Laura Perry.

1. The next regularly scheduled Board meeting is January 9, 2018, **Student Center Lounge**.
2. Adjournment – The meeting was adjourned at 9:02 p.m.